

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**January 28, 2014
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, December 17, 2013 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239

January is School Board Appreciation Month

Call to Order/Pledge of Allegiance

Mr. Colella call the meeting to order at 7:04PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

Absent: Dowdell and Tommarello

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on January 8th, January 21st, and this evening, January 28th to discuss matters of personnel, negotiations, student discipline, and real estate.

Approval of Minutes

Recommend approval of the following Meeting Minutes: December 17th Regular Board Meeting; January 8th Education Committee; January 14th Facilities and Policy Committee; and the January 21st Transportation, Food Service and Nutrition and Finance Committees.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Student Features

Dr. Gail Yamnitzky, Principal Pivik Elementary School, discussed Project Bundle-Up

1. Matthew Kay
2. Ava Verrengia

Coach David Baleno - Soccer

1. Stephen Hemmerle – All-Section and All-WPIAL
2. Corey Williams – All-Section

Coach Matthew Morgan - Football

1. Jake Tecak – WPIAL Quad A All-Section Second Team Offensive Tackle
2. Patrick Crossey – WPIAL Quad A All-Section Honorable Mention Receiver
3. Hunter Fenk – WPIAL Quad A All-Section Honorable Mention Defensive Line
4. Zack Nolan – WPIAL Quad A All-Section Honorable Mention Tight End

Chief Terry Speer – Air Force JROTC

Outgoing Leadership Team: Mikaela Zacher, Wesley Arrow, Emily Lalchan, Alyssa Puskar, Ashley Oravetz, Jacob Boissanault, Matt Haynes

New Leadership Team: Pat Caughey, Grant Imbarlina, Mike Bell, Dakota Kaufman, Brendon Derry, Madison Strohl, Tom Blaskovich, Harley Pugachow

Citizens' Comments on Agenda Items

Andrew Drake, Balkan Drive, spoke regarding capitalized interest and the 2014-15 Budget.

Wilbert Ferguson, Wayside Lane, spoke regarding the 2014-15 Budget and teacher contracts.

Beth Cross, President of Plum Council of PTA, thanked the Board for their efforts and comment that a \$100 donation was made to the Plum Community Library on their behalf.

Citizens' Comments on Non-Agenda Items

Andrew Drake, Balkan Drive, spoke regarding teacher contracts.

Agenda

Facilities Committee - Mr. Rich Zucco, Chair

Recommend approval of the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. PHS Boys/Girls Basketball Boosters	February 7, 2014	Sr. High – Gym #1 Concession Stand and Lobby Area
2. PHS Baseball Boosters	March 8, 2014	Sr. High – Gym #1, and Auxiliary Gym
3. PHS Cheerleading Boosters	March 13, 2014	Sr. High - Cafeteria
4. A.E. Oblock Track Team	May 7, 2014	Sr. High – Track, Concession Stand, Restroom, Press Box, and Gator
5. Elementary Strings Program	February 6,13,20,27 March 6,13,20,27 April 3,10	Oblock Jr. High – Auditorium

Motion by: Zucco, Second by: Stepnick

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of GOB Invoices, as presented.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of PlanCon Parts D, E, F, and K, as presented.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of the three year Purchase Agreement with Cardiac Science Corporation for AED inspections in the amount of \$7,670.00, as presented.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to advertise for the following supplies for the 2014-15 school year:

1. Custodial Supplies
2. Bus/Transportation Parts and Supplies
3. Athletic Equipment and Supplies

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to advertise an RFP for the Roof Restoration Project Sections A and B, Garland Roof and Materials, using U. S. Communities Government Purchasing Alliance.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the proposal from Mobile Radio Service, Inc. for two-way UHF/VHF communications for buildings and buses at a cost of \$81,925.48.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to award the Center Elementary renovation HVAC construction work, Contract Number 132200-0271-01, in the amount of \$508,600 to Lugaila LLC, as presented.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to award the Center Elementary renovation project electrical construction work, contract number 132200-0271-02, in the amount of \$27,602 to BREAVCO, as presented.

Motion by: Zucco, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

The Facilities Committee met on January 14, 2014. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, February 11, 2014 at 6:00PM in the PHS Board Room.

Personnel Committee - Mr. Kevin Dowdell, Chair

Recommend approval to accept the following retirements effective the first day after the last teacher workday of the 2013-14 school year:

Retiree	Position	School Building(s)
1. Mary Jane Clark	4 th Grade Teacher	Adlai Stevenson
2. Amy Coddington	5 th Grade Teacher	Pivik
3. Judi Figel	Strings Teacher	Adlai Stevenson, Center, Holiday Park, Pivik, and Regency Park
4. Lynne Kolesar	Special Ed. Teacher	Pivik
5. Tom McCarthy	Social Studies Teacher	Plum High School
6. Roberta Slack	3 rd Grade Teacher	Pivik
7. Janet Zegar	Elementary Music Teacher	Adlai Stevenson, Pivik and Regency Park

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the retirement of Lindsay Sandusky, Network Administrator, retroactive to January 2, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the retirement of Cheryl Hrovat, effective January 27, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the resignation of Dana Golembiewski, Substitute Speech/Language Teacher, retroactive to January 16, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the resignation of Henry G. Wakefield, Bus Driver, effective February 4, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to hire Lori Krapf, Bus Driver, retroactive to January 15, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to hire Toni Wright, Bus Driver, effective January 29, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to create a Paraprofessional position at Center Elementary School, effective January 29, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to hire Amanda Orban, Paraprofessional, at Center Elementary School, effective January 29, 2014.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to hire Jocelyn Scalzott-Lammey as an Administrative Assistant, at the contractual rate, position to be determined following bidding procedure.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to hire the following as Substitute Bus Drivers:

a. Allen Ford, retroactive to August 22, 2013

b. Mary Baker, retroactive to January 20, 2014

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to hire Jane Boyle, Third Elementary Spring Concert Choral Director, at a stipend of \$315.00.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of the following leaves:

- a. An unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Karen Milne, Special Education Paraprofessional at Plum High School, retroactive to December 3 through December 20, 2013.
- b. An intermittent, paid/unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Keri Russo, SBIT Teacher at Pivik Elementary School, retroactive to January 2, 2014 for a period not to exceed 12 weeks.
- c. An intermittent, unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Theresa Kosakowski, Special Education Paraprofessional at Oblock Junior High School, retroactive to January 20 through February 7, 2014.
- d. An unpaid medical leave for John Ferriero, Bus Driver, effective February 5, 2014 for a period not to exceed six weeks.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend ratifying the Collective Bargaining Agreement between Plum Borough School District and Service Personnel and Employees of the Dairy Industry, Teamsters Local Union No. 205 for a three year term commencing July 1, 2013, as presented.

Motion by: White, Second by: Gallagher

Final Resolution: Motion Passes

Abstain: Gallagher

Yes: Colella, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Education Committee – Mrs. Michele Gallagher, Chair

Recommend approval of an overnight field trip for Regency Park Elementary School Sixth Grade students and chaperones to Washington, D.C. from May 3 – 5, 2014.

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of the dual enrollment agreement with Indiana University of Pennsylvania, as presented.

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of an early payoff of the US Bank Contract #1356054 for technology department.

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend cancellation of a contract with Sonian Email Archiving.

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept \$800 from United Way of Allegheny County to

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

support the Hi 5! Transition to Kindergarten Grant.

Recommend approval to accept the Voluntary Informal Disposition for Student A.

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

The Education Committee met on January 8, 2014. The next meeting is scheduled for Tuesday, February 4, 2014, at 6:00PM in the PHS Board Room.

Finance Committee – Mr. Tom McGough, Chair

Recommend approval of the Treasurer's Report and bill payments for December 2013, as presented.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for December 2013.

Prior Year Delinquent Taxes	\$21,836.03
Per Capita Taxes	88.00
Miscellaneous Fees Recovered	<u>177.54</u>
Total Amount Collected	\$22,101.57

Recommend adopting Resolution indicating that the Plum Borough School District will not raise the rate of any tax for the support of the public schools for the 2014-2015 fiscal year by more than the Act 1 inflationary index.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval of an Assignment of Agreement to UGI Energy Services LLC, as presented.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the Memorandum of Understanding by and between Forbes Road Career and Technology Center and the Plum Borough School District, as presented.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to advertise an RFP for investment service quotations for the New Holiday Park General Obligation Bond.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

RESOLVED, that the School District transfer \$1,500,000.00 from proceeds of the 2010 Bonds (held in GOB Series of 2010 Certificates of Deposit - Fund 30) to the General Operating Fund (Fund 10) to reimburse the General Fund for interest on the 2010 Bonds accrued prior to August 15, 2012 and paid March 15, 2011, September 15, 2011, March 15, 2012, and September 15, 2012.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to exonerate Harry Schlegel, Current Real Estate Tax Collector, for the 2013 uncollected property taxes in the amount of \$1,149,145.60; 2012 supplementals of \$14,248.06; 2012 interim taxes of \$9,685.86; and 2011 interim taxes of \$3,648.02.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to settle 2012 thru 2014 commercial tax assessment appeal for Tax Parcel No. 1241-J-136, as presented.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

The Finance Committee met on January 21, 2014. Mr. McGough made this report. The next meeting is scheduled for Tuesday, February 18, 2014, at 6:00PM in the PHS Board Room.

Policy Committee – Mrs. Michelle Stepnick, Chair

The Policy Committee met on January 14, 2014. Mrs. Stepnick made this report. The next meeting is scheduled for Tuesday, February 11, 2014, following the Facilities Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Joe Tommarello, Chair

The Transportation Committee met on January 21, 2014.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to hire the following 2013-14 Coaches as listed:

Name	Coaching Position	Stipend
1. Tony Morinello	Sr. High Assistant Boys' and Girls' Track Coach #3	\$3,062.00
2. Vince Pavia	9 th Grade Girls' Volleyball Head Coach	\$2,247.00
3. Erin Mally-Cubarney	7 th and 8 th Grade Girls' Volleyball Coach	\$1,994.00

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Recommend approval to accept the following 2013-14 Spring Volunteer Coaches as listed:

Coaching Position	Name
1. Sr. High Track Volunteer Assistant Coach	Matt Rebovich
2. Sr. High Volunteer Assistant Wrestling Coach	Norman Switzer II

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

The Athletic Committee did not meet. Mr. St. Leger made this report.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee met on January 21, 2014. Mrs. White made this report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month. Mr. Zucco made this report.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

Mr. St. Leger made this report.

Eastern Area Schools - Mrs. Loretta White, Representative

Mrs. White made this report.

Legislative Policy Council - Mr. Joe Tommarello, Representative

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

President's Report - Mr. Sal Colella

Mr. Colella made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McGough, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

Announcements

The regular February Board Meeting is scheduled for Tuesday, February 25, 2014 at 7:00 PM in the Oblock Junior High School Auditorium.

Adjournment

Motion to Adjourn at 8:23PM.

Motion by: Stepnick, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

No: None

Absent: Dowdell and Tommarello

ATTEST TO:

Board Secretary